

TO: All Principals

FROM: Brucie Ball, Assistant Superintendent  
Office of Exceptional Student Education and Student/Career Services

SUBJECT: **COMPLIANCE PROCEDURES IN EXCEPTIONAL STUDENT EDUCATION (ESE) INSERVICE**

<p><b>Region Centers 1-4: Elementary Schools</b></p> <p><b>DATE:</b> Friday, April 8, 2005</p> <p><b>TIME:</b> Registration: 8 a.m. 8:30 a.m. – 3:30 p.m.</p> <p><b>LOCATION: Country Club of Miami</b> 6801 Miami Gardens Drive Miami, Florida 33015 305-829-8456</p>	<p><b>Region Centers 5-6: Elementary Schools</b></p> <p><b>DATE:</b> Tuesday, April 5, 2005</p> <p><b>TIME:</b> Registration: 8 a.m. 8:30 a.m. – 3:30 p.m.</p> <p><b>LOCATION: Big Five Club</b> 600 SW 92 Avenue Miami, Florida 33174 305-223-2818</p>
<p><b>Region Centers 1-4: Secondary Schools</b></p> <p><b>DATE:</b> Wednesday, April 6, 2005</p> <p><b>TIME:</b> Registration: 8 a.m. 8:30 a.m. – 3:30 p.m.</p> <p><b>LOCATION: Country Club of Miami</b> 6801 Miami Gardens Drive Miami, Florida 33015 305-829-8456</p>	<p><b>Region Centers 5-6: Secondary Schools</b></p> <p><b>DATE:</b> Monday, April 11, 2005</p> <p><b>TIME:</b> Registration: 8 a.m. 8:30 a.m. – 3:30 p.m.</p> <p><b>LOCATION: Big Five Club</b> 600 SW 92 Avenue Miami, Florida 33174 305-223-2818</p>

The above-captioned districtwide meetings for ESE have been scheduled to apprise key persons of current compliance procedures for serving students with disabilities. Each school is asked to send ONE representative to this meeting who will be responsible for disseminating the information by completing follow-up activities at his or her work location. Additional participants who may attend include: staffing specialists, psycho-educational specialists, and speech-language pathologists. Funding structures for substitutes will be provided at the meeting.

Participants are required to register online for this workshop through the <http://campus.dadeschools.net> website. The course title is *Compliance Procedures in ESE*. If there are any questions or if you have a condition that may require special attention or services, please contact Ms. Claudia Leary, Educational Specialist, Division of Exceptional Student Education, at 305-995-1859, or e-mail: [cleary@dadeschools.net](mailto:cleary@dadeschools.net).

BB:cl

cc: Ms. Ava G. Byrne	Region Center Assistant Superintendents	ESE Executive Directors
Dr. Sonia E. Díaz	Dr. Ronald Hunter	District ESE Instructional Supervisors
Mr. Ronald K. Felton	Dr. Ana Maria Lopez-Ochoa	Region Center ESE Instructional Supervisors
Ms. Willa S. Young	Dr. Carlo Rodriguez	Ms. Claudia Leary
Mr. Michael Bell	District ESE Administrative Directors	Ms. Carolyn Jenkins Jaeger
Dr. Alberto Rodriguez	Region Center Directors	
Ms. Blanca Valle	Mr. Antonio Martinez	