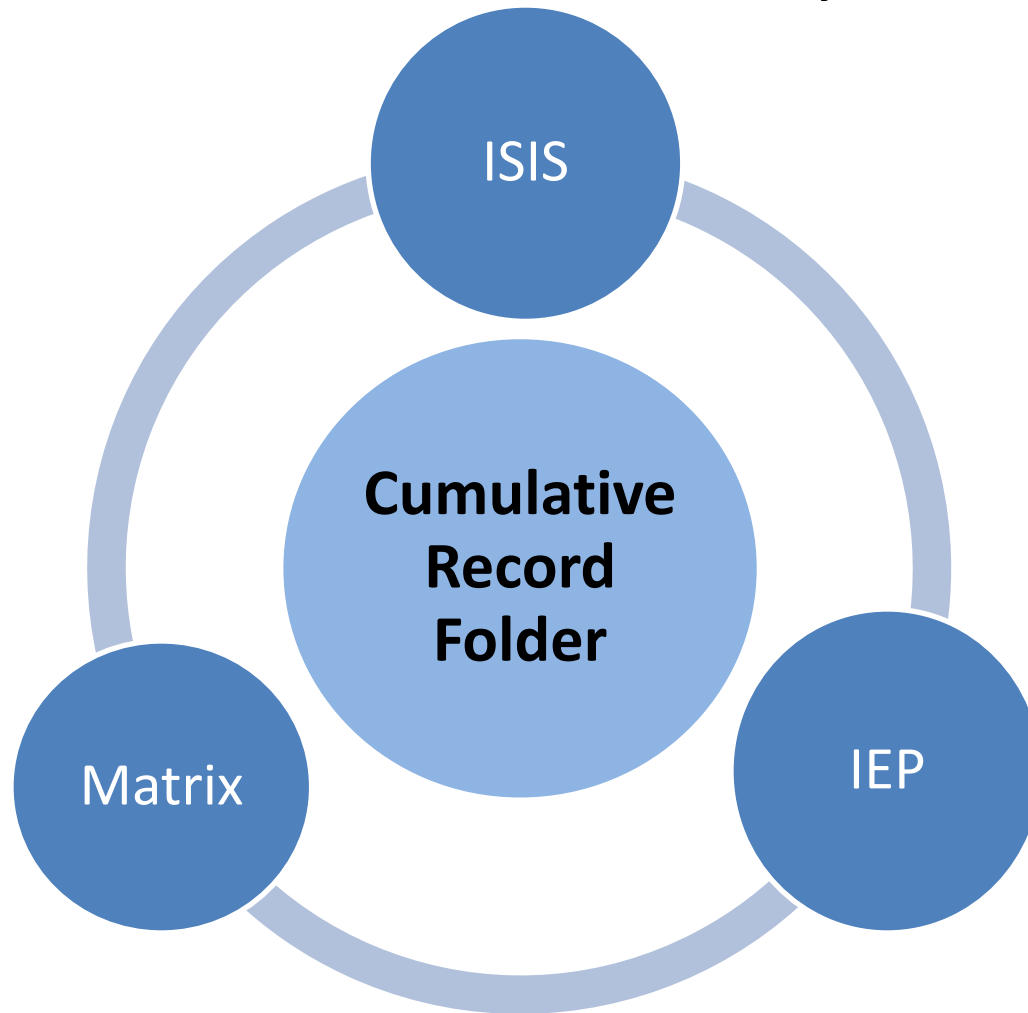


Accurate Reporting for SPED

Division of SPED

Fall 2008

FTE October 13-17, 2008



Program Numbers

- 251-253
 - 111 (Grades preK-3, with ESE Services)
 - 112 (Grades 4-8, with ESE Services)
 - 113 (Grades 9-12, with ESE Services)
- 254 (Support Level 4)
- 255 (Support Level 5)

Auditing SPED Records

- Does the exceptionality program on the IEP match what is on the Matrix and in ISIS (PS17)?
- Does the PLEP substantiate the exceptionality programs the child qualifies for?
- Lea workshops post
- FDM
- Follow-up activity handout
- Pre-test to guide presentation
- Self assessment info

File Download Manager

- Handout: FDM Quick Reference Notes

2007-2008 FTE Audit Year

- *SPEd Standards Record Review, Preparation for FTE Audit (FM-7069)* form was developed and completed for all student record folders.
 - Cumulative folder organization
 - Review of FTE IEP
 - Review of Matrix of Services
 - Review of Current ISIS Data
- Audits to begin December 2008

2007-2008 FTE Audit Year

- The IEP/Matrix review conducted in May 2008 identified services provided to students that were documented on the IEP, but not reflected in the Matrix.
- Matrix domain ratings for 07-08 Survey 3 (February 4-8, 2008) changed in some cases.
- DECO corrections were made
 - Schools must now verify what was reported in DECO for 07-08 was accurate
 - Utilize the “FTE Audit Schedule Report” (product# T13249601)
 - Reports from prior surveys are typically maintained by the registrar. If a replacement report is needed, contact the FTE office.

2007-2008 FTE Audit Year

- If discrepancies are found, change the DECO data to reflect the actual document in the student record folder.
- DECO corrections can be made up to 6 months after the FTE reporting window utilizing form # 5502.

2008-2009 FTE Survey 2

(October 13-17,2008)

- The IEP must be current and entered in ISIS.
- The student record folder must be complete.
- Prioritize and conduct IEP meetings prior to FTE when...
 1. Services are provided that are not documented on the IEP
 2. Services are on the IEP but not reflected on the Matrix
- The current IEP and Matrix domain rating is entered in the ISIS PF 17 screen

What reports are available to schools
to facilitate this process?

ISIS
Online Request

ITS

Ctrl-D

COGNOS

PARIS

FDM

COGNOS Reports

This data is updated daily.

Public Folders “Principal Portal” “Reports for School Principals”

- Academic Progress
- Attendance
- Choice
- ELL
- Enrollment
- **ESE**

- MISC
- Scheduling
- Spot Success
- Student Portfolio
- Testing

COGNOS ESE Reports

- **Domain Rating Report** (Identifies discrepancies in the WISE vs. ISIS domain ratings)
 - Student ID, Name, Grade, Primary Exceptionality, ISIS Domain Rating, and WISE Domain Rating
- **Domain Matrix 254 and 255**
 - Student ID, Name, Grade, Primary Exceptionality, IEP Date, and Domain Rating
- ESE Evaluation Monitoring Report
- Diploma Option Report for Current School
 - Student ID, Name, Grade, Primary Exceptionality, Standard Diploma (Y/N), and IEP Date
- Diploma Option Report for Future School

COGNOS ESE Reports

- Additional Reports
 - ESE Evaluation Monitoring Report
 - Diploma Option Report for Current School
 - Student ID, Name, Grade, Primary Exceptionality, Standard Diploma (Y/N), and IEP Date
 - Diploma Option Report for Future School
- Regions have access to create custom reports

Control-D Reports

These reports are generated monthly.

- Accessed through the Mainframe
- These are electronic versions of the ITS reports
 - Unduplicated Exceptionality Count (T0510P72)
 - IEP Status Report (T0503P67)
 - EVAL Status Report (T0503P67)
 - ESE Suspension (*ESE Suspension*)
 - ESE Student List (T0503P20)
 - Extended School Year Services (T0543E10)
 - Etc.

ISIS Reports: Online Request

- Accessed through the Mainframe
- Reports may be ordered for viewing, printing, or both, but they will not be generated until after 5:00 PM on the date it was ordered.
 - ESE Error Report
 - ESE Evaluation Status
 - ESE IEP Status
 - ESE Student List
 - Gifted Stu EP Stat
 - Gifted Stu Not Plc
 - SECT504 Plan
 - Etc.

New Data Element (PF17)



DOMAIN RATING/DATE: / /

Domain Date in ISIS

- New Data Element
- PF17: ESE Services Screen
 - Changed line where Domain Rating is, to include Domain Date
 - Require date when rating is entered/changed and vice-versa
 - Date must be valid and not greater than current date
 - Added new error messages, B458, B459 and B460

ISIS Error Codes for Domain Date

- B458
 - DOMAIN DATE REQUIRED FOR DOMAIN RATING
- B459
 - DOMAIN DATE MUST BE LESS THAN OR EQUAL CURRENT DATE
- B460
 - DOMAIN RATING REQUIRED FOR DOMAIN DATE
- B460
 - DOMAIN RATING > ZEROES REQUIRED FOR DOMAIN DATE

Clean Data

- Students who are gifted only should not have a domain rating in the ISIS PF17 screen.
- Gifted students do not have a Matrix of Services unless they have a dual exceptionality.

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Executive Director

Division of Advanced Academic Programs

Consultation/Collaboration ISIS PF17

- Enter “Y” when SPED services are delivered in the general education setting for one or more classes
 - In accordance with the IEP
 - If student is in the general education setting all day, “fully included”, the IEP must have consultation/collaboration documented and a “Y” entered in the ISIS PF17 screen.
 - Unless the student is “speech impaired” only
- A log must be maintained (FM 6705)

Elementary Courses

- <http://tlc.dadeschools.net/scheduling/pdfs/sped.pdf>

Users Guide
For the
Elementary School Academic Programs
Selection
For
Students with Disabilities
K-6

Elementary Courses

- All SWD placed in general education MUST receive the general education course number for that course/period, and the general education teacher is the teacher of record NOT the special education teacher.
- For students with disabilities receiving in-class support (co-teaching or support facilitation) by a sped teacher within a general education classroom, the suffix “**IN**” must be added to the general education course number.
 - A new sequence is created