

MEMORANDUM

November 12, 2003

M106/03-04

305 995-1796

To: Selected Principals

From: Will Gordillo, Administrative Director
Division of Exceptional Student Education



Subject: **POSTPONEMENT OF THE SAFE CRISIS MANAGEMENT REFRESHER/DE-
ESCALATION SKILLS WORKSHOP**

The Division of Exceptional Student Education (ESE) regretfully announces that as the district finalizes preparations to ensure smooth operations and the safety of school board employees, students and staff during the "Free Trade Area of the Americas" (FTAA) Conference held the week of November 17- 21, 2003, the **Safe Crisis Management Refresher/De-Escalation Workshop** scheduled for November 18, 2003, at Nova Southeastern University will be postponed.

It is extremely important that all selected principals notify the teachers that had registered to participate in this workshop. The workshop will be rescheduled and offered at a later date. Notification will be sent to the selected principals with future date(s) and times.

If you have any questions, please call Ms. Robin J. Morrison, Instructional Supervisor, Division of Exceptional Student Education, at 305 995-1806.

WG/ll

Attachment

xc: Ms. Willa S. Young
Ms. Brucie Ball
ACCESS Center Assistance Superintendents
ACCESS Center Directors
ESE Executive Directors
Ms. Robin J. Morrison

SAFE CRISIS MANAGEMENT REFRESHER/DE-ESCALATION SKILLS

Principals from the following schools will receive this memo:

ACCESS CENTER IV

Citrus Grove Elementary
Kensington Park Elementary
Riverside Elementary
Santa Clara Elementary
Francis S. Tucker Elementary
West Laboratory Elementary
Jose de-Diego Middle
Ponce de Leon Middle
Miami Edison Senior
Miami Senior

ACCESS CENTER V

Howard Drive Elementary
Beckford/Richmond Elementary
Village Green Elementary
Arvida Middle
Paul W. Bell Middle
South Miami Middle
W.R. Thomas Middle

ACCESS CENTER VI

Florida City Elementary
Leisure City K-8 Center
Irving & Beatrice Peskoe Elementary
South Miami Heights Elementary
Homestead Middle
Richmond Heights Middle
Homestead Senior
South Dade Senior
Felix Varela Senior