

**Test Accommodations for Students with Disabilities
ACT, AP, PSAT/NMSQT, SAT, IB, Cambridge**

Test accommodations for examinees with disabilities can be requested for students who have:

- Professionally diagnosed condition
- Appropriate documentation on file at school
- Accommodations used on tests in school due to disability

Assessment Organization	Test(s)	Purpose of Test	Accommodation examples include (but are not limited to)	Documentation Needed	Timeline	School contact for Information	Initiated by	School staff responsible for submitting documentation	Contact	Support Materials
ACT	ACT	College admittance Concordant score for graduation test	Extended time Self-paced within time allowed multiple days Large Print Braille Flexible setting,	Application IEP Supporting documentation may be requested (e.g. physician note, information from student CUM, teacher survey)	7-8 weeks prior to the test	SPED Program Specialist Guidance counselor	Guidance counselor coordinates with school program specialist	Guidance Counselor and SPED program specialist	Email: actaccom@act.org Phone (319)337-1270 Website: http://www.actstudent.org/regist/disab	http://www.act.org/content/dam/act/unsecured/documents/ACT-Policy-for-Documentation.pdf http://www.act.org/content/dam/act/unsecured/documents/ACT-TestAccommodationsChart.pdf
College Board	PSAT/NMSQT	State mandate 10 th grade student Course placement Scholarship programs	Extended time Large Print Braille Visual magnification Frequent breaks Adaptive/special furniture	Parent consent form Application (online) IEP Supporting documentation may be requested (e.g. physician note, information from student CUM, teacher survey)	Process should be initiated during the 9 th grade school year during IEP meeting.	SPED Program Specialist , Guidance counselor	Test chair coordinates with school program specialist	Test chair and SPED program specialist	Email: ssd@info.collegeboard.org Phone (212)713-8333 Website: https://www.collegeboard.org/student-s-with-disabilities	https://www.collegeboard.org/pdf/ssd/ssd-consent-form-accommodations.pdf

Information about all testing programs should be disseminated to the parent during the IEP meeting for 8th and 9th grade. For schools administering AP exams in 8th grade, information should be disseminated during the 7th grade IEP meeting.

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College Board	AP	College credit	Extended time Large Print Braille Visual magnification Frequent breaks Adaptive/special furniture	Application (submitted through SSD online) Parent consent form IEP Supporting documentation may be requested (e.g. physician note, information from student CUM, teacher survey)	Process should be initiated upon student enrollment in AP course.	SPED Program Specialist AP Coordinator	AP Coordinator	AP Coordinator and SPED program specialist	Email: ssd@info.collegeboard.org Phone (212)713-8333 Website: https://www.collegeboard.org/students-with-disabilities	https://www.collegeboard.org/pdf/ssd/ssd-consent-form-accommodations.pdf
	SAT	College admittance Concordant score for graduation test	Extended time Large Print Braille Visual magnification Frequent breaks Adaptive/special furniture	Application (submitted through SSD online) Parent consent form IEP Supporting documentation may be requested (e.g. physician note, information from student CUM, teacher survey)	7-10 weeks prior to the test	SPED Program Specialist, Guidance counselor	Guidance Counselor	Guidance counselor and SPED program specialist	Email: ssd@info.collegeboard.org Phone (212)713-8333 Website: https://www.collegeboard.org/students-with-disabilities	https://www.collegeboard.org/pdf/ssd/ssd-consent-form-accommodations.pdf

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International Baccalaureate (IB)	IB	College credit	Extended time Large Print Braille Simplified layout Use of computer Transcription services Practical assistance	Application (submitted online) through IB secure website IEP Supporting documentation may be requested (e.g. physician note, information from student CUM)	Process initiated upon student enrollment in IB course.	IB Coordinator	IB Coordinator	IB Coordinator and SPED program specialist
Cambridge	Cambridge	College credit	Extended time Large Print Braille Visual magnification Small group setting	Application IEP Supporting documentation may be requested (e.g. physician note, information from student CUM)	Process initiated upon student enrollment in Cambridge class	Cambridge Coordinator	Cambridge Coordinator	Cambridge Coordinator and SPED program specialist

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